Scholars Junction admin team

Who & what

DIWS and Systems

- General DSpace maintenance, upgrades, enhancements
- Maintains harvested content (OJS, etc.)
- Remediates pre-2020 content metadata according to style guide (tba)

Contact: Julie Shedd , Paul Huddleston

Scholarly Communication Coordinator

- Processes user submissions to Scholarly Research and Data and Hosted Journals and Conference Proceedings communities

Contact: Mary Ann Jones

Digital Preservation and Access Unit

- Processes archived ETDs and other large collections

Contact: Jenifer Ishee, Emily Harrison

University Archives

- Processes user submissions to the University Archives community
- Selects collections for addition to University Archives

Contact: Jessica Perkins Smith, Vonkeishia Hyatt

Office of Thesis and Dissertation Format Review

- Processes user submissions to the Theses and Dissertations collections
- Maintains content of the Standards and Templates for Theses and Dissertations collection

Contact: Teri Robinson, Lara Threet

Metadata Librarian

- Creates and maintains metadata style guide
- Consults with members of team on IR metadata issues

Contact: Lauren Geiger

How-to

General information

- Batch-uploading materials
- Editing metadata
- Metadata field reference
- Placing embargoes

Specific material types

- **Theses and Dissertations**